

PROPERTY DESCRIPTION FORM – Condo or Cooperative

Address: St # _____ St Name _____ Unit _____ City _____

Between _____ Block # _____ Lot # _____

Listing Office # _____ Listing Salesperson # _____ Co-Listing Salesperson # _____

Publish Owner Name, Phone Number, and Address *check one:* YES or NO Pets *check one:* YES or NO or LIMITED

Lead Paint Form *check one:* YES or NO IS THE SELLER A LICENSED REAL ESTATE PROFESSIONAL *check one:* YES or NO

For Sale Sign *check one:* YES or NO Property Type *check one:* Condominium or Cooperative

	Kitchen	Living Rm	Dining Rm	Bedrm	Full Bath	Half Bath	Other
Lower Level							
1 st Level							
2 nd Level							
3 rd Level & Other							
TOTALS							

Annual Totals Year

Condo Taxes \$ _____ / _____ Monthly Maintenance Fee \$ _____ Appx Sq Ft _____
Taxes required for Condos only

Assessed Value \$ _____ / _____ Complex Name _____ Floor # _____

Items Excluded

Items Included

Remarks to Co-operating Broker

The Seller represents and guarantees to all parties that all information on this Property Description Form and on the attached Property Condition Disclosure Statement is complete, true and accurate. This Property Description Form is made a part of the attached Exclusive Right to Sell Agreement. Any information on this form may be used in advertising to market this property.

Owner #1 Signature _____ Date Signed _____ Owner #2 Signature _____ Date Signed _____

Owner #1 Name (print) Walter Burns Owner #2 Name (print) _____

Signature Broker's Representative _____ Date Signed _____ Broker's Representative (print) Walter Burns

Advertisement Remarks

Condo/Coop Feature Form
Circle 1 or more under features 1 through 7 (8 – 10 are optional)

1. Showing

- Call Listing Office
- Call Owner
- Call Tenant
- Key in Office
- Other-See Remarks

2. Building Style

- Brownstone
- Carriage House
- Contemporary
- Mediterranean
- Row House
- Townhouse
- Multi-Level
- Loft
- Other-See Remarks

3. Exterior Finish

- Aluminum/Vinyl
- Block
- Brick
- Shingle
- Stone
- Stucco
- Wood
- Other-See Remarks

4. Parking Available

- 1 Car
- 2 Cars
- 3+ Cars
- Attached
- Detached
- Covered
- Garage
- Tandem-Private
- Tandem-Shared

- Other-See Remarks
- None

5. Heating/Cooling

- A/C-Central
- A/C-Window
- A/C-Wall
- Baseboard
- Electric
- Gas
- Gas On Gas
- Hot Water
- Heat Pump
- Hot Air
- Oil
- Radiators
- Steam
- Other-See Remarks

6. Appliances Included

- Dishwasher
- Compactor
- Disposal
- Microwave
- Refrigerator
- Washer/Dryer
- Oven/Range Gas
- Oven/Range Electric
- None
- Other-See Remarks

7. Maintenance Fee Includes

- Taxes
- Heat
- Water
- Gas
- Electric
- Parking

- Hot Water
- Air Conditioner
- None
- Other-See Remarks

8. Amenities Include

- Intercom
- Terrace
- Hardwood Floor
- Fireplace
- Wall To Wall Carpet

9. Common Amenities

- Doorman
- Security
- Pool
- Health club
- Community Room
- Sauna
- Tennis Court
- Exercise Room
- Jacuzzi
- Play Area
- Marina
- Shops On Premises
- Elevator
- Washer/Dryer Room
- Storage

10. Miscellaneous

- New York View
- River View
- Near Train
- Near Shopping
- Near Bus
- Near Parks
- Near Schools
- Near Path